

# Wolverhampton City Council

## OPEN DECISION ITEM

Committee / Panel	<b><u>LICENSING COMMITTEE</u></b>	Date	<b><u>30 MAY 2012</u></b>
Originating Service Group(s)	<b><u>EDUCATION AND ENTERPRISE</u></b>		
Contact Officer(s)/ Telephone Number(s)	<b><u>COLIN PARR</u></b> <b><u>x0105</u></b>		
Title/Subject Matter	<b><u>REVIEW OF DECISION MAKING</u></b>		

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Members are recommended to agree to:

- (i) Endorse and approve the proposals in section 2 of this report relating to category 2 decisions.
- (ii) Endorse and approve the proposals in section 2 of this report relating to category 3 decisions.
- (iii) Delegate category 3 decision making powers to the Strategic Director for Education and Enterprise.
- (iv) Note the schedule attached at Appendix 1 to this report which includes further proposed delegations from the Strategic Director for Education and Enterprise to officers.
- (v) Receive annual delegation update reports at the beginning of the municipal year.

## **REVIEW OF DECISION MAKING**

### **1.0 Purpose of Report**

- 1.1 To seek the endorsement and approval of a proposed decision making process and for proposed delegations in relation to category 3 decision making powers to the Strategic Director for Education and Enterprise.
- 1.2 To draw Members attention to the table attached at Appendix 1 which includes proposed delegations from the Director to officers within Education and Enterprise.

### **2.0 Background**

- 2.1 The Licensing Committee has responsibility for a wide range of licensing functions. These relate principally to the issue of licences, permits, consents and their enforcement.
- 2.2 Members will be most familiar with premises applications made under the Licensing Act 2003 and a variety of taxi related matters. However there are many other matters that are only occasionally brought to Members' attention for consideration e.g. sex establishments, motor salvage etc.
- 2.3 The licensing system is configured to allow the proper discharge of functions and operates through the Licensing Committee either taking decisions themselves or through the delegation of decisions to officers.
- 2.4 The aim of the delegation scheme is the achievement of a proper balance of responsibilities to enable the service to be delivered in an efficient and effective manner.
- 2.5 The current Committee approval arrangements categorise decisions into three categories. See table 1.

**Table 1 - Current Decision Making Progress**

<b>Category</b>	<b>Who takes the decision?</b>	<b>Type of decision</b>
1	Full Committee	Policy matters and those which have significant political, financial including fees and charges or service delivery issues.
2	Sub Committee	Contentious applications. Suspensions and Licence revocations not in accordance with revised criteria, responsibility for any function as prescribed by statute.
3	Delegated to Officers	Determination of consents, permits registrations, licence applications and reviews in accordance with agreed policies.

### **3.0 Delegation of Category 2 and 3 Decisions**

- 3.1 From 1974 until the present day there have been various delegations from Members to officers for decisions relating to licensing functions.
- 3.2 Many of these delegations have remained in place despite organisational restructures, transfer of functions, changes to job titles and various changes to committees.

- 3.3 Existing delegations date back, for some functions, to 1974. There is currently no routine review process for officer delegations.
- 3.4 In order to clarify the current arrangements Licensing Services have produced a policy document which includes a list of the current and proposed delegation to officers for a range of decisions. This is attached at Appendix 1 to this report and will be authorised by the Strategic Director for Education and Enterprise should Members delegate category 3 decisions as recommended.
- 3.5 Members are asked to confirm and endorse the continuation of the existing regime of officer delegations and approve delegation of category 3 decisions as set out in the Appendix, to the Strategic Director for Education and Enterprise. This will ensure the ongoing proportionate delivery of routine, non-contentious licensing functions in accordance with agreed policies and procedures.
- 3.6 Should Members agree to the recommendations within this report, it is proposed to submit a delegations report in this format to Licensing Committee at the beginning of each municipal year.

#### **4.0 Legal Implications**

- 4.1 The Licensing Authorities (Functions and Responsibilities) (England) Regulations 2000 Schedule 1 specifies a range of functions which are not to be an executive responsibility and this includes licensing and registration functions.
- 4.2 The Licensing Committee has been appointed to exercise the Council's functions relating to the processing, determination and management of licensing. Specific powers and duties are listed in the Council's constitution and some can be delegated to officers.
- 4.3 One of the main principles of the Constitution is the need to be able to ascertain who is responsible for any decision made by or on behalf of the Council and this is particularly so for officer delegations which must be comprehensive. [SH/18052012/B]

#### **5.0 Financial Implications**

- 5.1 The proposals contained in this report can be met through existing budgetary provisions and should generate efficiencies in the utilisation of both Member and officer resources. [JJ/16052012/D]

#### **6.0 Equal Opportunities Implications**

- 6.1 The agreement of criteria relating to officer decisions will be subject to officer scrutiny to ensure the proposals are in accordance with the Council's Equal Opportunities Policy and the requirements of the Human Rights Act 1998.

#### **7.0 Environmental Implications**

- 7.1 Many of the functions for which the committee has responsibility have a bearing on environmental issues.

Licensing Committee – Committee/Sub-Committee/Officer Delegations

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
<b>Licensing Act 2003</b>			
<b>Premises Licence/Club Premises Certificate – New/Variation Application/ Provisional Statement</b>	No Representations – Licensing Officer	Licensing Committee 02/03/2005	No representations – Licensing Officer
	Representations resolved by conditions added to Licence – Licensing Sub-Committee, endorse to negate hearing		Representations resolved by conditions added to Licence – Licensing Sub-Committee, endorse to negate hearing
	Representations Not Resolved – Licensing Sub-Committee	Licensing Committee 02/03/2005	Representations Not Resolved – Licensing Sub-Committee
<b>Premises Licence/Club Premises Certificate – Review Application</b>	Licensing Sub-Committee	Licensing Committee 02/03/2005	Licensing Sub-Committee
<b>Temporary Event Notice – Standard</b>	Acknowledge Receipt – Section Leaders Licensing Manager	EM 25/05/06 CP 03/09/09 RE 14/02/11	Acknowledge Receipt – Licensing Officer
	Representations/Service of Counter Notice – Licensing Sub-Committee		Representations/Service of Counter Notice – Licensing Sub-Committee
<b><u>NEW</u> Temporary Event Notice - Standard Agree hearing is not required where TEN modified</b>	N/A	N/A	Section Leader Licensing, in consultation with Chair, Vice Chair or Shadow Chair of Licensing Committee
<b><u>NEW</u> Temporary Event Notice – Late</b>	N/A	N/A	Section Leader Licensing

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
<b>Licensing Act 2003 continued/...</b>			
<b>Minor Variations – Grant/Reject Applications in accordance with Legislative Reform Orders 2009</b>	No representations - Chief Regulatory Services Officer  Chief Regulatory Services Officer – Section Leader  Relevant Representations - Licensing Sub-Committee	Licensing Committee 09/12/2009  16/06/2010	Section Leader, Licensing   Relevant Representations – Licensing Sub-Committee
<b>Personal Licence - Application</b>	No Representations – Licensing Officer  Representations – Licensing Sub-Committee	Cabinet 23/02/2005  Licensing Committee 02/03/2005	No Representations – Licensing Officer  Representations – Licensing Sub-Committee
<b>Designated Premises Supervisor – Variation</b>	No Representations – Licensing Officer  Representations – Licensing Sub-Committee	Cabinet 23/02/2005 Licensing Committee 02/03/2005	No Representations – Licensing Officer  Representations – Licensing Sub-Committee
<b>Application Transfer Premises Licence/ Club Premises Certificate</b>	No Representations – Licensing Officer  Representations – Licensing Sub-Committee	Cabinet 23/02/2005 Licensing Committee 02/03/2005	No Representations – Licensing Officer  Representations – Licensing Sub-Committee

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
<b>Licensing Act 2003 continued/...</b>			
<b>Application for Interim Authority</b>	No Representations – Licensing Officer  Representations – Licensing Sub-Committee	Cabinet 23/02/2005 Licensing Committee 02/03/2005	No Representations – Licensing Officer  Representations – Licensing Sub-Committee
<b>Decision to object when Local Authority is a Consultee and not the relevant authority considering the application</b>	Licensing Sub-Committee	Cabinet 23/02/2005 Licensing Committee 02/03/2005	Licensing Sub-Committee
<b>Licensing Act 2003 Fees and Charges</b>	Secretary of State	Cabinet 23/02/2005 Licensing Committee 02/03/2005	Secretary of State (Subject to revisions resulting from the Police Reform and Social Responsibility Act 2011)
<b>Statement of Licensing Policy</b>	Full Council	Full Council 03/11/2010 Effective from 07/01/2011	Full Council
<b>Decision on whether a complaint is Irrelevant, Frivolous, Vexatious etc</b>	Officers	Licensing Committee 02/03/2005	Section Leader, Licensing
<b><u>NEW</u> Power to suspend Premises Licence/Club Premises Certificate for non payment of annual fee</b>			Section Leader, Licensing
<b><u>NEW</u> To authorise Licensing Authority as a responsible authority</b>			Licensing Manager/Section Leader, Licensing

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
<b>Gambling Act 2005</b>			
<b>New/Variations/Provisional Statements Applications</b>	No Representations – Licensing Officer  Representations Not Withdrawn – Licensing Sub-Committee	Licensing Committee 04/04/2007	No Representations – Licensing Officer  Representations Not Withdrawn – Licensing Sub-Committee
<b>Transfer of Premises Licence</b>	No Representations – Licensing Officer  Representations from Gambling Commission – Licensing Sub-Committee	Licensing Committee 04/04/2007  Licensing Committee 04/04/2007	No Representations – Licensing Officer  Representations from Gambling Commission – Licensing Sub-Committee
<b>Award Small Casino Licence</b>	Licensing Sub-Committee		Licensing Sub-Committee
<b>Premises Licence/Suspension/Revocation</b>	Licensing Sub-Committee		Licensing Sub-Committee
<b>Temporary Use Notice</b>	No Representations – Officers Chief Regulatory Services Officer  Representations – Licensing Sub-Committee	Licensing Committee 04/04/2007	No Representations – Section Leader, Licensing  Representations – Licensing Sub-Committee
<b>Occasional Use Notice</b>	No Representations - Officers	Licensing Committee 04/04/2007	No Representations – Officers

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
<b>Gambling Act 2005 continued/...</b>			
<b>Application Club Gaming/Club Machine Permit</b>	No Representations - Licensing Officer	Licensing Committee 04/04/2007	No Representations – Licensing Officer
	Representations Not Withdrawn – Licensing Sub-Committee	Licensing Committee 04/04/2007	Representations Not Withdrawn – Licensing Sub-Committee
<b>Cancellation of Club Gaming/ Club Machine Permit</b>	Licensing Sub-Committee	Licensing Committee 04/04/2007	Section Leader, Licensing/Licensing Officer
<b>Alcohol Licensed Premises Gaming Machine Permit – Notification</b>	Licensing Officer	Licensing Committee 04/04/2007	Licensing Officer
<b>Cancellation Licensed Premises Gaming Machine Permits</b>	Licensing Sub-Committee	Licensing Committee 04/04/2007	Section Leader, Licensing/Licensing Officer
<b>Small Society Lotteries New/Renewal</b>	Licensing Officer	Licensing Committee 04/04/2007	Licensing Officer
<b>Gambling Act Fees and Charges</b>	Licensing Committee up to Maximum Limit Set by Secretary of State	Full Council 02/05/2007	Licensing Committee up to Maximum Limit set by Secretary of State
<b>Statement of Gambling Policy</b>	Full Council	Full Council 16/12/2009 Effective from 31/01/2010	Full Council
<b>To authorise the Local Authority as a responsible authority</b>			Licensing Manager/Section Leader, Licensing



Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
<b>Street Trading</b>			
<b>Pitches – Create, Relocate or Deletion</b>	Assistant Director, Regeneration	Licensing Committee 01/02/12	Assistant Director, Regeneration
<b>Consents – Grant, Renewal, Revocation</b>	Licensing Manager or Nominee with recommendations not to grant or renew to be agreed by Group Manager  Appeal to Chief Environmental Services Officer	Licensing Committee 26/07/2007  Licensing Committee 01/02/2012	Section Leader, Licensing  Appeal to Licensing Manager
<b>Private Land Consents</b>	Licensing Manager or Nominee with recommendations not to grant or renew to be agreed by Group Manager  Appeal to Chief Environmental Services Officer	Licensing Committee 09/12/2009  Licensing Committee 09/12/2009	Section Leader, Licensing  Appeal to Licensing Manager
<b>Temporary/Street Trading Occasional Consents</b>	Director of Regeneration and Environment	Licensing and Environmental Protection Panel 15/07/2009	Section Leader, Licensing
<b>Change of Tradeline</b>	Group Manager	Unknown	Section Leader, Licensing
<b>Transfer of Street Trading Consent Subject to Consent Conditions</b>	Licensing Officer	Licensing Committee 24/03/2010	Section Leader, Licensing  Appeal to Licensing Manager
<b>Street Tradings Fees and Charges</b>	Licensing Committee	Licensing Committee 01/02/2012	Licensing Committee

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
<b>Hackney Carriage &amp; Private Hire</b>			
<b>New Applications – Hackney Carriage/Private Hire Vehicle Driver’s Licence/Operators Licence</b>	<p>Chief Regulatory Services Officer now Assistant Director Regeneration or nominee/ Licensing Sub-Committee</p> <p>Section Leader – within Policy Guidelines</p>	<p>Licensing Committee 22/10/2010</p> <p>Assistant Director Regeneration To Section Leader 15/11/2011 and 5/04/2012</p>	<p>Clear of guidelines – Licensing Officer</p> <p>Not clear of guidelines – Head of Regulatory Service/Service Managers within Regulatory Service/Section Leader, Licensing/Licensing Sub-Committee</p>
<b>Renewal Applications Hackney Carriage/Private Hire Vehicle Drivers Licences/Operators Licence</b>	Clear of Guidelines - Officers	Licensing Committee 24//09/2008	Licensing Officer
<b>Reviews/Reviews Prior to Renewal – Hackney Carriage/Private Hire Vehicle Drivers/Operators Licence</b>	Chief Regulatory Services Officer/Heads of Service within Regeneration /Licensing Sub-Committee	Licensing Sub-Committee 22/09/2010	Head of Regulatory Service/Service Managers within Regulatory Service/Licensing Sub-Committee
<b>New/Renewal Hackney Carriage/Private Hire Vehicle Applications</b>	Subject to Criteria – Licensing Officers	Licensing Committee 24//09/2008	Subject to Criteria - Licensing Officer
<b>Hackney Carriage/Private Hire Fees and Charges</b>	Licensing Committee	Licensing Committee 01/02/2012	Licensing Committee
<b>Advertising on/in Hackney Carriages</b>	Chair/Vice/Shadow Chair of Licensing Committee	Public Works and Highways 1984	Section Leader, Licensing, in accordance with approved policy

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
<b>Hackney Carriage &amp; Private Hire continued /...</b>			
<b>(a) "All Over"</b>	Chair/Vice/Shadow Chair of Licensing Committee	Hackney Carriage and Private Hire Vehicle Sub-Committee 07/11/1997	Section Leader, Licensing, in accordance with approved policy
<b>(b) Tip Up Seats</b>	Director Environmental and Technical Services	Public Works and Highways 24/01/1978 13/02/1980	Section Leader, Licensing, in accordance with approved policy
<b>(c) Doors</b>	Chair/Vice/Shadow Chair of Licensing Committee	Public Works and Highways 13/02/1980 / 12/11/1980	Section Leader, Licensing, in accordance with approved policy
<b>(d) Rear Window</b>	Chair/Vice/Shadow Chair of Licensing Committee	Hackney Carriage and Private Hire Vehicle Sub-Committee 26/07/1995	Section Leader, Licensing, in accordance with approved policy
<b>Advertising on/in Private Hire Vehicles</b>	Policy – approved by Licensing Committee	Public Works and Highways 18/07/1984	Section Leader, Licensing, in accordance with approved policy
<b>(a) Rear Window</b>	Chief Regulatory Services Officer/nominee	Licensing Committee 04/01/2006	Section Leader, Licensing, in accordance with approved policy

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
<b>Hackney Carriage &amp; Private Hire continued /...</b>			
<b>(b) Rear Doors and Rear Wings</b>	Group Manager Environmental Services	Licensing Committee 22/02/2006	Section Leader, Licensing, in accordance with approved policy
<b>Private Hire Vehicle Identification Plate – Exemption Policy</b>	Licensing Manager/Section Leader, Licensing in line with agreed policy	Licensing Committee 09/02/2011	Licensing Manager/Section Leader, Licensing in line with agreed policy
<b>Limousines/Applications for Private Hire Vehicles</b>	Chief Environmental Services Officer	Licensing Committee 22/02/2006	Licensing Manager/Section Leader, Licensing
<b>Novelty Vehicles Applications for Private Hire Vehicles, Fire Engines etc</b>	Licensing Sub-Committee	Licensing Committee 22/02/2006	Licensing Manager/Licensing Sub-Committee
<b>Approval of Hackney Carriage – Types</b>	Chief Environmental Services Officer/nominee delegated to Group Manager	Licensing Committee 04/01/2006	Section Leader, Licensing, in accordance with approved policy
<b>Approval of Hackney Carriage Fares</b>	Licensing Committee	Licensing Committee 21/01/2009 Effective from 06/02/2009	Licensing Committee
<b>Digital Advertising in Hackney Carriage/Private Hire Vehicle</b>	Group Manager Regulatory Services/nominee in line with agreed policy	Licensing Committee 18/03/2009	Section Leader, Licensing, in accordance with approved policy

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
<b>General</b>			
<b>Sex Establishment Licence Shops/Cinema/Sexual Entertainment Venues New Applications</b>	All Cases – Licensing Sub-Committee	Licensing Committee 24/09/2008 Licensing Committee 09/11/2011	All Cases - Licensing Sub-Committee
<b>Sex Establishment Licence Shops/Cinema/ Sexual Entertainment Venues Renewal Applications</b>	No Representations - Assistant Director Regeneration  Representations - Licensing Sub-Committee	Licensing Committee 24/09/2008 Licensing Committee 09/11/2011	No Representations – Section Leader, Licensing  Representations - Licensing Sub-Committee
<b>Sex Establishment Shop/Cinema/ Sexual Entertainment Venues Variation Applications</b>	All Cases - Licensing Sub-Committee	Licensing Committee 24/09/2008 Licensing Committee 09/11/2011	Licensing Sub-Committee
<b>Sex Establishment Licence Shop/Cinema/Sexual Entertainment Venues Transfer Applications</b>	No Representations – Assistant Director Regeneration  Representations	Licensing Committee 24/09/2008 Licensing Committee 09/11/2011	Section Leader, Licensing  Licensing Sub-Committee
<b>Revocation of Sex Establishment Licence</b>	Full Committee	Licensing Committee 24/09/2008 Licensing Committee 09/11/2011	Licensing Sub-Committee

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
<b>General</b>			
<b>Street Collections</b>	Licensing Officer	Licensing and Environmental Protection Panel 25/03/1998 Licensing Committee 24/09/2008	Licensing Officer
<b>House to House</b>	Licensing Officer	Licensing Committee 24/09/2008	Licensing Officer
<b>Free Printed Matter</b>	Licensing Officer	Cabinet 21/02/2007 Licensing Committee 24/09/2008	Licensing Officer
<b>Marriage Venues</b>	<p>Proper Officer - Director of Law Environmental Protection and Central Services</p> <p>Proper Officer – Chief Environmental Services Officer</p> <p>Proper Officer – Chief Officer Leisure and Cultural Services</p> <p>Proper Officer – Head of Parks, Bereavement and Registration Service</p> <p>Appeal to Hackney Carriage and Private Hire Sub-Committee now Licensing Sub-Committee</p>	<p>Environmental Health Committee 06/03/1995</p> <p>Licensing Committee 16/11/2005</p> <p>Green Decision 23/2/2010</p> <p>Green Decision 30/03/2011</p>	<p>Licensing Officer – signed off by Proper Officer</p> <p>Appeal to Licensing Sub-Committee</p>

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
<b>General continued/...</b>			
<b>'A' Boards</b>	No Representations – Licensing Officer  Representations – Group Manager  Appeal to Chief Environmental Services Officer	Planning Committee 05/12/2006	No Representations – Licensing Officer  Representations/Non-Compliant with policy - Section Leader, Licensing  Appeal to Licensing Manager
<b>Table and Chairs</b>	No Representations – Licensing Officer  Representations – Group Manager within Environmental Services  Appeal to Chief Environmental Services Officer	Planning Committee 05/12/2006	No Representations – Licensing Officer  Representations/Non-Compliant with policy - Section Leader, Licensing  Appeal to Licensing Manager
<b>Goods on the Highways</b>	No Representations – Licensing Officer  Representations – Group Manager  Appeal to Chief Environmental Services Officer	Planning Committee 05/12/2006	No Representations – Licensing Officer  Representations/Non-Compliant with policy - Section Leader, Licensing  Appeal to Licensing Manager
<b>Sale of Non-Medical Poisons</b>	Licensing Officer	Licensing Committee 24/09/2008	Licensing Officer

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
<b>General continued/...</b>			
<b>Motor Salvage Operators</b>	No Representations – Licensing Officer Representations – Licensing Sub-Committee	Licensing and Environmental Protection Panel 08/01/2003 Licensing Committee 24/09/2008	No Representations – Licensing Officer Representations – Licensing Sub-Committee
<b>Scrap Metal Dealers Registration</b>	Licensing Officer	Licensing Committee 24/09/2008	Licensing Officer
<b>Mini Bus Permits</b>	Licensing Officer	Licensing Committee 24/09/2008	Licensing Officer
<b>Pet Shops</b>	No Representations – Chief Environmental Health Officer Representations/Revocation of Licence – Environmental Health Committees, now Licensing Sub-Committee	Environmental Health Committee 09/10/1974 Licensing Committee 24/09/2008	No Representations – Licensing Officer Representations – Licensing Sub-Committee
<b>Applications Acupuncture/Tattooing/ Electrolysis/Cosmetic Piercing and Permanent Skin Colouring</b>	Licensing Officer	Environmental Health Committee 22/02/1984 Full Council 14/03/1984 Licensing Committee 24/09/2008	Licensing Officer



Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
<b>General continued/...</b>			
<b>Zoos</b>	No Representations – Licensing Officer  Representations – Licensing Sub-Committee	Licensing Committee 24/09/2008	No Representations – Licensing Officer  Representations/Review of Licence – Licensing Sub-Committee
<b>Hypnotism</b>	Licensing Officer	Licensing Committee 24/09/2008	Licensing Officer
<b>Caravan Sites Grant – Attachment of Model Conditions</b>	Assistant Director Regeneration or nominee	Licensing Committee 04/04/2012	Licensing Officer
<b>Caravan Sites Grant – Attachment of Conditions other than all Model Conditions</b>		Licensing Committee 04/04/2012	Licensing Sub-Committee
<b>Caravan Sites Transfer</b>			Licensing Officer
<b>Caravan Sites Refusal</b>			Licensing Officer
<b>Caravan Sites Alteration of Conditions</b>			No Representations - Licensing Officer Representations - Licensing Sub-Committee
<b>Animal Boarding Establishments</b>	Chief Environmental Health Officer  Grounds for Refusal under the Act/ Revocation of Licence – Environmental Health Committees, now Licensing Sub-Committee	Environmental Health 09/10/1974 Licensing Committee 24/09/2008	Licensing Officer  Licensing Sub-Committee

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s)
<b>General continued/...</b>			
<b>Dog Breeding</b>	Chief Environmental Health Officer  Grounds for Refusal under the Act/ Revocation of Licence – Environmental Health Committee, now Licensing Sub-Committee	Environmental Health Committee 09/10/1974 Licensing Committee 24/09/2008	Licensing Officer  Licensing Sub-Committee
<b>Dangerous Wild Animals</b>	Licensing Officer  Grounds for Refusal under the Act/ Licensing Sub-Committee	Licensing Committee 24/09/2008	Licensing Officer  Licensing Sub-Committee
<b>Riding Establishments</b>	Chief Environmental Health Officer  Grounds for Refusal under the Act/ Revocation of Licence – Environmental Health Committee, now Licensing Sub-Committee	Environmental Health 09/10/1974 Licensing Committee 24/09/2008	Licensing Officer  Licensing Sub-Committee
<b>Performing Animals</b>	Licensing Officer  Grounds for Refusal under the Act/ Revocation of Licence –Licensing Sub-Committee	Licensing Committee 24/09/2008	Licensing Officer  Licensing Sub-Committee

The proposed delegation to officers is subject to an administrative process by working through checklists of approved policy/criteria prior to the issue of Licence/Registration/Permit/Notice etc.

I delegate authority for the decision making processes within the functions detailed above to the posts named in the proposed delegation column.

.....  
Charles Green  
Strategic Director for Education and Enterprise

Date: .....